

Oregon Society of Radiologic Technologists  
Board Meeting Minutes

Saturday January 16, 2021  
Zoom Meeting  
9:30 am

**Attendance:**

Michael Saker  
Don McDonnell  
Jennifer Clayton  
Lori Sahlin  
Melana Sheldon  
Tina Rowland

Barb Smith  
Matt McLinden  
Todd Schoonover  
Paula Merino  
Bibiana Kearney  
Abbie Berman

Rachel Zeile  
Bobbi Bailey  
Isabelle Schaffeld  
Mariah Rouse  
Erika Magana  
Terri Bradley

1. **Call to Order – Jennifer Clayton**  
**Call to Order 9:32 am**
2. **Introduction's** – Introductions from the above attendees.
3. **Approval of Minutes** – Approval of Minutes from October 2020 Board Meeting.  
**-Motion to Approve Minutes Approval – Don McDonnell**  
**-Second Motion Minutes Approval – Michael Saker**
4. **Reports**
  - a. **President – Jennifer Clayton** – Budget Meeting, February 13<sup>th</sup>, 2021 @ 9:30 am. We should keep something similar to what we have had in the past and not on what happened in 2020.  
Jennifer will come off as President, we need to open up nominations for board members, we will put a call out for secretary/treasurer, vice-president, and president-elect. We need to land on a date when nominations will close, 1-2 weeks before meeting. Lori needs to start asking people to be on committee positions. The President is the one that makes the invitations for the committees and the Vice-President would reach out to possible people to be on the board. Lindsay to send out the email for board approval for nominations by EOW.  
Strategic Planning: We have had many changes this year and need to have a strategic planning committee/meeting, the last time we had one was 2014. We need to look over the previous goals, what we have accomplished, and what we need accomplish in the future. We need to assemble a committee for this, and it should be a mix of people, new and old. The group can come up with the plan, then it gets presented to the board and voted on. Don suggested a student be on this committee as well, maybe a 2<sup>nd</sup> or 3<sup>rd</sup> year student. Jennifer and Lori to work on this offline. All of the ASRT delegate information

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Business Meeting (Zoom) – April 10<sup>th</sup>, 2021, @ 12pm  
Mammography Meeting (Zoom) – May 22<sup>nd</sup>, 2021, TBD  
Budget Meeting (Zoom) – February 13, 2021 @ 9:30am  
Annual Meeting 2022- Mt. Bachelor – April 8<sup>th</sup>-9<sup>th</sup>, 2022  
Mammography Meeting 2022 – Boulder Falls Inn – May 14<sup>th</sup>, 2022

has been submitted. Abbie and Jennifer are the delegates and Don, and Bart are the alternates.

- b. **Senior Board Chair—Michael Saker** – No Report.
- c. **Board Chair – Don McDonnell** – No Report.
- d. **Financial Report – Lindsay Harris/Abbie Berman** – We received \$1,790 from the virtual meeting, we received \$5,000 grant from ASRT. We are operating with a positive net income. The investment account is coming back up which is helping. We need to work on retaining memberships and engaging the people that have lapsed memberships.
- e. **Bylaws Committee – Bart Pierce/Barb Smith/Abbie Berman** - No Report.
- f. **President Elect – Lori Sahlin** – Lori put together a document of proposed 2021 fees for membership and CE costs. Barb suggested current members get 1-year free, new members for \$25, and then discounts for CE's. Matt suggested that in order to bring in more people, in order to get them to join, we offer a free membership that helps us negotiate on the legislative level. We want to get people in the door, and then they can see what we have to offer. Barb suggested we offer 3-4 free CE's for members a year, this would offer some incentive to stay involved. The zoom license is only \$40, and it lasts a month so if we have the annual meeting, we still have 3 weekends where we can offer additional CE's.
  - Motion to add a new membership level called “Legislative Associate” – Lori Sahlin**
  - Second Motion to add a new membership level called “Legislative Associate” – Don McDonnell**We do have additional grant funds from the ASRT affiliate program that we can use to offset the reduction in cost of the membership fees.
  - Motion to adopt adjusted membership fees, no charge for existing members and \$25 for new members, offer to expire Dec 31<sup>st</sup>, 2021 – Lori Sahlin**
  - Second Motion to adopt adjusted membership fees, no charge for existing members and \$25 for new members, offer to expire Dec 31<sup>st</sup>, 2021 – Abbie Berman**Barb suggested 6 for \$50 instead of 4 for \$40. California charges more, all other states are all over the board.
  - Motion to offer CE's to cost 6 for \$50 and 12 for \$80 for members, nonmember \$60 – Don McDonnell**
  - Motion to offer CE's to cost 6 for \$50 and 12 for \$80 for members, nonmember \$60 – Michael Saker**Lindsay to get the minutes turned around quickly and the board agreed to get emails turned around so that we get all information rolled out quickly.
- g. **Vice-President – Todd Schoonover** – He has an idea of doing a CATH LAB CE Meeting. He is going to move forward with that and doing that research for setting that up and researching how to accomplish that.
- h. **Executive Administrator - Lindsay Harris** – No Report.
- i. **Virtual Annual Conference 2020** – Matt is thinking about doing a lecture for us, so Abbie has locked him in. ASRT can let a representative speak for us, so we have also put a slot in for them. Abbie is working on the speakers and she almost has all of them filled into the schedule. Plan to have a modified version of the business meeting during lunch

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of the virtual annual meeting on the 10<sup>th</sup>. We just need to do installation of officers and announcements which includes review of the budget. Registration will open February 1<sup>st</sup>, 2021. Lindsay is working on the virtual post card for the meeting.

**Annual Meeting 2022, Lindsay Harris** – 2022 is going to be at Mt. Bachelor. Tentative schedule is for 4/7-4/9. We are going to look at Seaside for 2023 and reach out to the facility to see if they have availability.

- j. **Mammography Meeting 2021 – Bibiana Kearney** – As of right now, it is set for May 22<sup>nd</sup>. Lindsay sent out a survey to all the attendees from the last mammography meeting to see if they would want to do a one day 8 CE or 2 days. A majority of the responses wanted a one day 8 CE's. She already had 8 speakers for 2020 and she has reached out to half of them, she needs to reach out to the rest. Sydney could possibly help but has a lot of other projects. Bibiana also message Brooke Anderson to help volunteer. Bibiana to reach out to Debbie McCollum, Abbie to get another person's information to reach out to. Matt to put together a video for helping record CE's. **What is the cost going to be?**
  - k. **Student Action Committee – Paula Merino** – They have a meeting following the board meeting, introducing Isabelle, she is the new student board member for the upcoming year. Thank you to Melana for working with us the last year. Terri Bradley is the alternate. \$60, \$40, \$20 for the prizes.
  - l. **Legislative –Jennifer Clayton/Mariah Rouse** – Medicare reimbursement rate came in a little below 4% which is a huge decrease from what they were trying to do. Jennifer to put together an email to send out regarding the update on that. In addition to current required CE's cultural competency is now going to be required, public comment will open on the 22<sup>nd</sup>. It should be under the 24 CE umbrella not in addition too, open for comment until the April board meeting. Currently can only be approved by OHA. This was not OBMI this was a House Bill. Really important to remind people that it is only gonadal and fetal shielding that are not required, not personnel shielding. Not all facilities have updated their policies, so it is important to make sure to check the policies with your employer.
  - m. **Website Maintenance – Bobbi Bailey/Matt McLinden** – We have a new web front, my-osrt.org. Phase 1, reducing the content on the old website. Phase 2 follow the website so you can get emails when the website is updated. Need to figure out a clause to communicate photos being used for OSRT purposes. Requests for updates to the website, give a couple of days to get updates taken care of, if it is urgent please send a text message.
  - n. **Membership Committee – Lori Sahlin, Sean Weiss** – No Report.
  - o. **Social Media – Susan Putnam-Hopkins** – No Report.
5. **Open Floor** – Considering creating a newsletter to send out instead of several email.
6. **Adjournment**  
**Meeting Adjourned @ 12:30 pm.**

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